

Lake Real Estate Pty Ltd trading as LJ Hooker Belmont
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Maintenance/Repair Request Form

Date: ____/____/____ Time: ____:____AM/PM

Property Address: _____

Tenant/s Name: _____

Best Daytime Contact Number/s; Ph: _____ Ph: _____

Authorisation for Tradesman to use Office Set of Keys for Property: YES/NO

Please note we only use preferred tradesman who have been selected for their professionalism and integrity - allowing them to use our office set of keys will assist in reducing the time taken to attend to the maintenance/repairs at the property.

Specific Details & Location of Maintenance/Repair: _____

Hot Water System/Air Condition Repair:

Make: _____ Model Name & Number: _____

Gas/Electric: _____

Stove Top/Oven Repair:

Make: _____ Model Name & Number: _____

Gas/Electric: _____

Do you have a Pet: YES/NO Type: _____ Secured: YES/NO